



## CONFERENCE SCHEDULE

### April 16 - Arrivals & Welcome Reception

Airport transfers to hotel

3:00 -5:00 pm: Registration at hotel – Hilton Garden Inn Missoula

5:00 -6:30 pm: Welcome Reception at hotel

6:30 pm: Missoula Dine around. Buses bring folks to and from the downtown area and we can also provide restaurant options that are within walking distance from the hotel.

### April 17 - Conference Day & Tours

7:00 -8:30 am: Breakfast at hotel

8:00–8:30 am: Trade show set up at hotel

8:45 am: Keynote

9:45-11:30 am: Trade show at hotel

Noon - Depart for Lunch/Itinerary Planning

12:15 pm: Lunch at Governor's Ballroom

1:15-2:45 pm: Itinerary planning at Governor's Ballroom in the Florence Building

3:00 pm: Tours Depart

- Yellowstone TV Series Sites - cocktail at a local distillery or speakeasy
- Heritage & Culture - Travelers' Rest State Park, cultural activity, visit to distillery or brewery

5:00 pm: All tours meet at Fort Missoula for tour of museum & grounds

6:00 pm: Dinner at Heritage Hall

Buses back to hotel starting at 8 pm

### April 18 - Wrap Up & Departures

8:00-9:00 am: Breakfast at hotel in meeting room

9:00-11:00 am: Best Practices session & presentation of itineraries

11:30 am Airport transfers

*We hope you had a fun and productive Spotlight and made new friends and partners!!*



### SUPPLIER REGISTRATION FORM

**Registration fee of \$595** includes the tradeshow, all seminars and several meals. The price after February 1<sup>st</sup>, 2023 is \$695 Additional delegate fee is \$250 per additional delegate. Up to three delegates are allowed per company. Payment is due with registration form. Any cancellations must be submitted in writing and must be received by March 1st 2023, to receive a refund.

Company:

\_\_\_\_\_

Delegate(s):

\_\_\_\_\_

Address:

\_\_\_\_\_

City/State/ZIP:

\_\_\_\_\_

Phone:

\_\_\_\_\_

Email:

\_\_\_\_\_

Delegate Registration Amount Due: \_\_\_\_\_

**SPONSORSHIP OPPORTUNITIES:**

~~\$500 Registration Bags~~

~~\$500 Tour Operator Profile Notebooks~~

~~\$500 Name Badges~~

\$500 Seminar Sponsor

~~Welcome Reception~~

Lunch

Final Night Dinner

Total Amount Enclosed: \_\_\_\_\_

**Conference questions: Tish: 208-283-9776 or  
info@westernpleasuretours.com**

Please make checks payable to:

Western Pleasure Tours / NW Spotlight  
1764 Ridge Way  
Middleton, ID 83644

### BUYER REGISTRATION FORM

Buyer Registration includes all seminars, most meals, networking functions, accommodations, and trade show and the Pre-FAM. The price for **registration is \$275** if paid by January 30th, 2023, The price after February 1<sup>st</sup>, 2023 is \$300. Additional delegate fee is \$200 per additional delegate for the conference. Up to three delegates are allowed per company. If additional delegates are sharing a room, the additional delegate fee is only \$125 per person. Payment is due with registration form. Any cancellations must be submitted in writing and must be received by March 1<sup>st</sup>, 2023 to receive a refund.

Company:

\_\_\_\_\_

Delegate(s):

\_\_\_\_\_

Address:

\_\_\_\_\_

City/State/ZIP:

\_\_\_\_\_

Phone:

\_\_\_\_\_

Email:

\_\_\_\_\_

Room Type: Single \_\_\_\_\_ Double \_\_\_\_\_ Smoking \_\_\_\_\_

Non-Smoking \_\_\_\_\_

Will you be participating in the Pre-Fam Tour? \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Time: \_\_\_\_\_

Flight No. \_\_\_\_\_

Total Amount Enclosed: \_\_\_\_\_

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**PLEASE NOTE: ALL BUYERS MUST BE APPROVED BY THE  
DESTINATION COMMITTEE. Once a registration is received, a  
profile will be sent in order to qualify all buyers**